



Phone List

Keep track of all those phone numbers in an easy-to-use interface at your fingertips. From the **Primary Menu**, select the **"Phone Lst"** button. It automatically alphabetizes the list of telephone numbers.

You can click an **"Address"** button to fill in details about each entry. Use the **"List Num"** drop down arrow to keep 4 totally separate lists. Most offices use List 1 for frequently called numbers, and List 2 for employee numbers.

It's like a super easy to use electronic Rolodex!

Name or Description	Telephone Number	Dial	Address
ABC ACCOUNTING SERVICES	314 555-1212	[Red]	[Yellow]
BUILDING MANAGER	314 678-1234	[Blue]	[Yellow]
EASYDENT SOFTWARE - DATA TEC	636 256-7401	[Red]	[Yellow]
LARRY'S DENTAL LAB	636 734-3445	[Blue]	[Yellow]
MARY JOE'S CLEANING SERVICE	636 777-1234	[Red]	[Yellow]
PAPER & INK PLUS	800 444-3444	[Blue]	[Yellow]
TOP NOTCH DENTAL SUPPLIES	800 434-5355	[Red]	[Yellow]
		[Blue]	[Yellow]
		[Red]	[Yellow]
		[Blue]	[Yellow]
		[Red]	[Yellow]
		[Blue]	[Yellow]

Search Save Print Options Down Up Top Bottom List Num 1 Cancel Save Exit

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Name: ABC ACCOUNTING SERVICES

Street: 2900 GRAND AVE

City: ST. LOUIS State: MO Zip Code: 63111

Telephone:

Office: 314 555-1212 Home: [] []

Cell: 314 532-3344 Fax: 314 111-2222

EMAIL Addr: STAFF@ABCSTLACCT.COM

Web Site: WWW.ABCSTLACCT.COM

Comments: []

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