

EasyDent Newsflash



June 2018



Electronic Claims Service

If you are contacted by Change Healthcare (formerly Emdeon) and Renaissance Electronic Services (RSS), **don't switch** to their new service! We have another Electronic Claims Service provider that directly interfaces with EasyDent, providing **superior service** at an even **lower cost**. Please give us a call and we will give you their contact information.

Our Phone(636) 256-7401

Enhancements - Second Quarter 2018

Emails

EasyDent has the ability to send Schedule Appointment, Recall, and even Newsletter email batches. A new feature called **Desktop Email** let you send emails to **individual Patients** or **other Dentists**. You can even create and attach an **encrypted** zip file that contains x-rays, visit notes, and/or dental history. From the Primary Menu select the "Send Email" button. Once on the Desktop Email screen, you can select the top toolbar "Help Video" option, to view a 13-minute training video.

You can also view the video from:

A screenshot of the EasyDent Desktop Email interface. The window title is "DATA TEC EASYDENT Desktop Emails". On the left, there are two buttons: "Email Patient" and "Email Non-Patient". The main area contains a form with the following fields: "To Email Address:" with the value "OfficeManager@PerioPlus.net"; "Regarding to Patient:" with the value "FLINTSTONE FRED N" and a "Regarding Patient" button; "Subject:" with the value "Dental X-Ray Information" and a "Pop Up List" button; "Text Message:" with the value "The Dental X-Rays you requested are attached For more info call: Mary at Dr. Johnson's (314) 555-1212" and a "Pop Up List" button; "Attachments:" with the value "C:\Temp\EmailAttachments\FLINTSTONE_FRED_N_ZippedFiles" and a "Pop Up List" button. At the bottom of the form, there is a checkbox labeled "Delete All Attachments Folder Files after Email is Sent" which is checked, and an "Attach Files" button. Below the form is a toolbar with five buttons: "Send Email" (red), "Copy Files to Attachment Folder" (yellow), "Zip & Encrypt Attachments" (black), "View Attachment Folder" (blue), and "Exit" (blue).

www.ezdent.com/Swf4/DeskTopEmailProject.html

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Exporting Patient Records for Email

You can create a PFD file that contains the Patient's Individual Bill. From the Patient's General Screen, select the top toolbar "Print", then "Bill Individual", click "Export for Emailing" option. It will create a PDF file containing the patient's current individual bill into a special folder C:\Temp\EmailAttachments.

You can create a file that contains the Patient's EDR Visit Notes. From the Patient's EDR Visit Note screen, select the "View All Visits" button on the lower left-hand side of the screen, then select the top toolbar "Export for Emailing" option. It will create a PDF file in the image of the report and tell you the special folder it places the file in C:\Temp\EmailAttachments.

You can create a file that contains the Patient's Ledger Dental History (procedures only). From the Patient's General screen, select the top toolbar "Print", then "Dental History", and then select the top toolbar "Export for Emailing" option. It will create a PDF file in the image of the report and tell you the special folder it places the file in C:\Temp\EmailAttachments.

Insurance

You can now easily swap a patient's Primary and Secondary insurance carrier information, if needed. From the Patient's Insurance screen, select the top toolbar "Tools" option then select "**Swap Primary and Secondary Carrier Info**".

Posting

When Posting Charges, if you leave the Date of Service field blank, today's date will automatically be filled in.

If you are posting a payment and the On-Screen Dentist Number doesn't match the Dentist Number of the last charge posted, you will receive a warning asking if you wish to change the Dentist Number to the dentist of the last charge posted.

There is a new Posting Option you can set called "Force Fee Schedule 00 to be used"; this will make the posting screen use the Base Fee Schedule "00" regardless of the Fee Schedule Number you have on the patient's General Screen. This could be used to have one fee schedule used for treatment planning and the base fee schedule used for the actual posting. This was a special request and is **NOT recommended**.

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Reporting

A new criteria has been added to the “**Patient Search by Criteria**” report. If you check the criteria labeled “**Dependent Active/Resp Not Active**” you can get a list of all Active Dependents where their Responsible Party Account is Not Active.

The New Patient List from the Monthly Reports Menu and new features.

- You can specify a specific Dentist Number to search for, or use Dentist 00 for all
- You can check an option called “Export CSV Email List” to create a list of patient info in a file to be used for emailing. The info includes patient name, email address, and cell phone number for texting.

Quick Forms

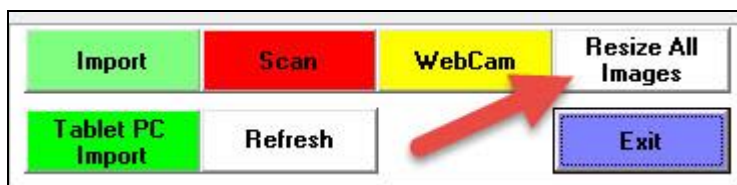
Quick Forms has been enhanced. When you are prompted to enter data for a custom symbol, you only have to enter it once, even if the symbol is used multiple times throughout the document.

Scheduling

The Scheduling Email Appointment Feature has a new field “Schedule Number” that lets you specify which schedule to select Emails from. The default is Schedule “00” which automatically uses all the schedules.

Images Folder

There is a new feature to Re-size your Jpg Images in the **Images Photo Folder**. This can reduce the size of the stored Jpg images up to 10 times smaller, saving lots of space and making your photos display much faster. On the Images screen, press the new button “**Resize All Images**”. This will display a screen that lets you resize all the photos into a work file and then copy them back replacing any original image that’s larger with the resized smaller one.



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Lab Tracking

The Patient Lab Tracking screen will now allow you to print lab slips from any of the 5 lab entries on the screen, not just the top entry.

The LabTrack screen has a new button “View/Re-Print Lab Slips” to display or re-print lab slips.

Lab Tracking

00002 FLINTSTONE FRED N
 Acct No Name

Line #	Lab Number		Date Sent Out	Date Promised	Date Returned	Try In Date	Date Finished	Amount \$
1	3	BETTER TEETH, INC.	04242018	05162018				
2	2	MONSANTO LABS	05122018	05252018				
3								
4								
5								

Store Copy of Printed Lab Form in EDR Documents Folder

Save Add New Entry Line Print Labslip &/or Record Details **View/Re-Print Lab Slips** Mark as Finished Update Lab File Cancel Save/Exit

The LabCheck (Lab Check-In) window from the Primary Menu has improved.

- Click on the patient name or acct # to display their LabTrack window
- Click on the New “View Lab Slips” buttons to view and/or re-print lab slips.
- Select the sort sequence or order of the entries

Lab Check In

Click Button	Lab #	Patient Name	Acct #	View Lab Slips	Date Sent Out	Date Promised	Date Received	Date Finished
<input type="checkbox"/>	002	FLINTSTONE FRED	00002		05122018	05252018		
<input type="checkbox"/>	003	AUSTEN JANE	00013		05112018	05182018		
<input type="checkbox"/>	003	FLINTSTONE FRED	00002		04242018	05162018		
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								

Sort by: Name Oldest First Newest First

Click on Patient Name or Acct # to display LabTrack Window Eliminate All Returned Labs

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Treatment Planning

The Treatment Plan Report has several enhancements:

- Selecting a Date Range is easier
- You can specify to display the Detailed ADA procedures along with the patient
- You can specify to Skip patients in Collections
- The report displays the total dollar value of the treatments plans listed
- The report displays adds the patient's Cell Phone number
- When viewing the report click on a Patient's name to open their Treatment Plan

Treatment Plan Search

Dentist Number or for all Only Select Active Patients List Detailed Procedures
 Skip Patients in Collections

Which Patients to Select

1. Select All Patients with Treatment Plans
 2. Select Based On ADA Codes Below

All Dates Last 12 Months Last 18 Months Last 24 Months
 Last 3 Months Last 6 Months Last 9 Months Manual Date Range

From Date To Date

ADA Codes for Option 2.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Treatment Plan Report Display

TREATMENT PLAN LISTING

John Doe, DDS Mary Smith, DMD Dates:01011980<-->12312999 All Dates
 04-19-2018 08:09AM Dentist:00 (Active) (Skip Collection Accts)

Patient Name	Acct#	Dollars	# Proc	Age	Home Phone	Work Phone	Cell Phone	Comments
JANE AUSTEN	13	133.00	4	68	573 767-6767	573 111-2222	816 777-1234	OOT WITH THE MILITARY
			00150	NA	NA			Comprehensive Oral Eval.
			01120	NA	NA			Child Prophylaxis
			00274	NA	NA			4 B.w. X-rays
			02780	31	NA			Crown 3/4 Cast High Noble
DORIS DAY	66	132.00	4	35	314 111-2222	573 222-3333		
			00150	NA	NA			Comprehensive Oral Eval.
			01120	NA	NA			Child Prophylaxis
			00272	NA	NA			2 B.w. X-rays
			01203	NA	NA			Top. Appl.fluoride/child
YANKEE DOODLE	77	133.00	3	68	573 767-6767	573 111-2222		
			00150	NA	NA			Comprehensive Oral Eval.
			01120	NA	NA			Child Prophylaxis

Total Patients Searched = 276
 Total Patients Matched = 4
 Percentage Matched = 1.45%
 Total Dollars = \$ 630.00
 End of Report

Sincerely,

Peter Goodall &

All Your EasyDent Staff 😊