



EMail X-Rays & Images

- 1) Most Imaging packages (i.e. Dexis, Patterson, Schick, Kodak, EVA Soft) have an option to export Images into a .jpg format. Use your imaging package and export the images to the **C:\Temp** folder.

If you are storing the images in the EasyDent EDR Images folder you can simply click on each image and select the “Export Image” option to export the image to the C:\Temp folder.

- 2) Once you have exported the images you want to the C:\Temp folder use the EasyDent **Encrypt** button from the Primary Menu to encrypt the images into a .zip file for emailing them securely.

You will assign a Password to the Encrypted .zip file and tell the person receiving the email to call your office for the password.

The Encrypt screen has a toolbar “**Help Video**” link that will teach you how to Encrypt files easily. Please watch this 5 ½ minute video.

- 3) You would attach the Encrypted .zip file to your email. Some email servers display a warning when an attached file is encrypted, just ignore the warning. Remember **DO NOT** include the Password in your email, just remind the receiving party to call your office for it.