

# EasyDent Enhancements 2011

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11-27-2011

974 From the New Schedule there is a new report that gives you the count of patient Visits over any range of days for any schedule. From the top of the schedule screen select "Print" then "Count of Scheduled Patients". This is only available when using the new non-browse mode schedule.

11-15-2011

973 There are 2 new options you can use the clear all Insurance Payment Profiles from Patient records, in case you want to start over setting them up.

- From the Utility Menu use the Employers option then top "Tools" option to clear all Profile Numbers from the Employer records.
- From the Utility Menu use the "Global Changes" option then "Clear all Payment Profile Numms".

10-19-2011

972 There is a new option you can use to De-Activate Insurance Carriers that haven't be used since a specified date. From the Insurance Carrier Update screen select the top toolbar option "Tools" next select "De-Activate Un-Used Carriers", then Read and follow On Screen prompts.

971 From the Forms Menu when using the Labels printing option, there is a new Date field you can use when printing insurance carrier labels. You can fill this date in was an 8 digit date (mmddyyyy) and only carrier's used on Patient's that have been seen since this date will print.

10-04-2011

970 There is a new option you can use on the "Insurance Overdue Claims" report, a red check box "Audit Check for Invalid Ins Flag Settings". Using this option will give you a report where the "Ins Pending" Flag on the General Screen is blank, but perhaps claims are really pending. Then you can manually change the Flag if needed. You can run the "Insurance Overdue Claims" report from the Reports Menu, then "Insurance Tracking", and then "Overdue Claims".

969 When printing a paper insurance claim from the General Screen you will receive A prompt asking if a claims was printed before you return to the General Screen. If you printed a claim simply reply YES. This will update the General Screen "Ins Pending" flag for you.

09-20-2011

968 A new criteria was added to the Report "Patient Search by Criteria", it is the Check box "No Future Appointment Scheduled".

08-28-2011

967 When you run the Transaction Search report it automatically generates an Account Number Work File.

966 The Recall Card and Email Forms Menu option can now generate output based on the Account Number Work File, in addition to being able to generate output based on just recall date options. Therefore, you could use options like the Revenue Finder Report or Patient Search by Criteria Report to send reminder Cards and/or Emails.

08-20-2011

965 The Advanced Utility Menu "Export Patients" option has a new option to limit the exported file to just "Names and Addresses" if you want.

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08-13-2011

964 Sales Tax Calculations can be automatically made and added specific procedures.

- On the ADA Fee Schedule mark the column labeled "Taxable" on the far right Column for the procedure you wish to have sales tax calculated for.

The "Insur Print" column also would need to be set to the Special Word "None"

- Set up a Fake ADA Code for example 99913 as follows:

```
ADA Code      99913
Tooth         NA
Surfaces      NA
Description   Sales Tax
Print Insur   NONE
```

All the Other Columns including the "Taxable" column should be BLANK

- On the Posting screen you will need to use the Top Toolbar "Tools" option then "Options Setup", fill in the Sales Tax Setting fields.

The "Sales Tax Rate" field is the percentage amount, for example:

8.175% would be entered as 8.175

Place the Fake ADA Code you set up, for example: 99913 in the Sales Tax ADA Code field.

- You can then post up to 5 Procedures at one time that need sales tax Posted.
- You can even mix Taxable and Non-Taxable procedures together.

08-10-2011

963 The Labels option on the Forms Menu, "Patient Labels by your Criteria" has been Enhanced to print labels from the Account Number Work File. This file can be Created by different reports like the "Patient Search by Criteria" and the Management "Revenue Finder" report.

962 The Management Report "Revenue Finder - Search for Patients that appear to have Benefits left" has two new features:

- You can specify to eliminate patients from the report that have Year To Date Insurance Payments over a specified amount. This is extremely useful if you haven't set up patient payment profiles on all your patients.
- When you run the report an Account Number Work File is automatically generated and can be used to print patient labels.

07-21-2011

961 The Restorative Diagram has the following improvements:

- Missing Teeth function uses the current color selected, instead of always black.
- After inserting a diagram object the default color remains the same instead of being reset to black.
- The maximum number of points stored on the Restorative Diagram has been Increased from 4000 to 10000.

07-20-2011

960 You can now update your list of Pharmacies directly from the Utility Menu, the New option is called Pharmacies.

07-11-2011

959 On Restorative charting, the Color box on the bottom diagram is independent of the colors used on the top diagram, as you had requested. You can set it by clicking on it and it will remember the last color your selected. Below are some additional changes we made.

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07-10-2011

958 On the Restorative Chart screen if you use the "Note" pad Magnifying Glass button, in addition to viewing the Note Pad in large text you will also see a list of any procedures already posted to the patient's ledger. The newest charges will be listed first.

957 From both Restorative and Perio General Charting screens, if you select to view the historical images, there is a new "Delete" button that allows you to Delete any historical images that you want. Please use care with this option.

07-07-2011

956 On the Restorative Chart you can delete diagram information on both the diagrams by selecting the Pencil Drawing tool, then drawing a circle around the portion of the diagram you wish to delete, and pressing the "Del" or "Delete" key on your Keyboard. Watch Charting Videos here: [www.ezdent.com/chartingvid.htm](http://www.ezdent.com/chartingvid.htm)

06-24-2011

954 On the Patient Ledger screen you can use the Page Up and Page Down keys to scroll up and down through the ledger without using the mouse.

953 If you add an Insurance Carrier to a Patient that did not have a carrier on their Insurance Screen and they already have ledger items posted; a new screen will pop up prompting you to Specify a value for the "Last Real Claim Date" field to keep from sending older ledger items on your next claim.

06-12-2011

952 There is a new Library of EDR Templates and Short Hand entries Available when you use the Template or Short Hand Editors. Just use the new button to Add Library entries.

951 You can access a new EDR Customization Menu from the EDR Desktop then Select the top toolbar "Tools" option, then "Customize"

06-09-2011

994 The EDR Chart and Visit Note screens has the Dentist Number from the General Screen listed on the upper right hand side of the screen.

950 The EDR Visit Note screen has the "Problems or Habits" listed on the right hand side, the same ones from the Patient's Chart screen.

06-07-2011

949 The EDR Visit Note Templates can easily be set up into categories, making it much easier to find the one you want. You can create your own categories, for example: Preventive, Restorative, Ortho, etc. To place a template into a category use the Template Editor, open the "Start Up Options" section of the Template and type the Category Name you wish to use in the "Optional Category Name" field.

948 On the EDR Visit Notes screen when you open a "New" note, the templates selection screen will automatically be displayed. If you don't like this the use the top toolbar "Tools" option, then select "Options Setup" and check the option called "De-Activate Auto Template Pop Up for New Notes".

06-02-2011

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947 Both the Quick Form and Mail Merge programs have a new patient merge symbol, &respperson which is the name of the responsible person from the General Screen. If the "Resp Person" field on the General Screen is blank, the patients name will be used.

05-30-2011

946 On the Patient Insurance Screen, you can set a new option to Disable the Prompting to Archive Carrier Information when changing the Carrier Number. From the top of the screen select Tools, then "Options", then "Insurance Screen Options". We don't recommend setting this option.

05-29-2011

945 Try the New Schedule Program that no longer Locks Days in the Browse Mode! From the Primary Menu select the "Options" button, then click the Green option labeled: "Recommended - Schedule without Browse Mode".

05-23-2011

944 We have made more enhancements to Restorative Charting:  
Be sure and watch both of the new videos available from the Help toolbar option.

- It's easier to mark missing teeth.
- It's easier to draw with the mouse or pen.
- There is a new "Draw Line" option when you right click on the Tooth Diagram.
- There is a new "Clear Area" option when you click on the Tooth Diagram. lets you quickly erase any portion of the Diagram, no matter when it was charged.
- There is a new Magnifying Glass Icon button on the Patient Notes window that lets you enlarge the window and also set up and use Short Hand Templates with macros to speed up data entry.
- You can right click on the Tooth Surfaces Diagram to select specific procedures documenting them automatically in both the Patient Notes window and the Treatment Plan.

05-15-2011

943 The General Level Perio Charting function has many improvements, when you bring up the screen you can use the Help button to view a short Video covering many of the new features.

05-03-2011

942 The Restorative Charting screen has been enhanced.

- You can customize or add new definitions to the Symbol Legend. Use the Top "Tools" option on this screen.
- You can create a Second Diagram or Chart for the Today's date. If you have Today's chart open when you use the "New" toolbar option you will be asked if you wish to create a Second Chart for today. If you say yes the chart will have Today's date, with a suffix of "B". You will see the suffix listed at the end of the top blue Title bar.

941 When Scanning a document the cursor defaults to the "Additional Optional User File Description" field.

940 From the Full "Treatment Plan" screen the drop down Image Icon arrow includes all the Major Imaging package interfaces.

04-26-2011

939 You can now define a 3rd Insurance carrier for a patient.

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You can print the 3rd Carriers claims when using the Newest NPI Version claim printing option. The 3rd carriers information is NOT sent with electronic claims.

04-11-2011

938 Support to interface with Kodak Imaging has been included.

04-10-2011

937 ID Cards scanned in through the "ID Cards" window are automatically archived. When you scan in a new card the old card as well as the new card images are automatically stored in the Documents, IDCards Folder. If you don't have this folder defined, it will be created for you. You can access the archived images by using the new "View Archives" button on the ID Cards window.

On the "View Archives" window you can view and/or delete archived images. If you do not wish to use this feature you can use the top "Tools" option on the "ID Cards" window and turn off the check mark on the "Enable Archiving Cards" option, by clicking on it.

04-06-2011

936 When changing Insurance Carriers for a Patient you will be asked if you wish to Archive the current Carrier Information. If you reply "YES" then the Archive screen will appear and let you Archive the information. The last 10 Carriers information can be saved. If you wish to view archived information use the new "Archives" button on the bottom right hand side of the Insurance screen.

04-04-2011

935 On the Restorative Chart there are new buttons for "Un Doing" changes to the Surfaces diagram. The buttons are on the left of the Surfaces diagram.

934 When Enter Charge Codes via the EDR Visit Notes screen, if you manually fill in the Tooth and Surfaces, then when you use the "FillIn" button they will be left alone.

933 Treatment Plan Optional Notes are now automatically displayed on the screen.

03-31-2011

932 In order to protect EDR Visit Notes only one User may have the Visit Notes Window open at once for a specific patient.

03-11-2011

931 The Primary Menu top toolbar has a new option "Doc Library" that lets you define up to 16 categories of common documents and store them quick retrieval from any work station. It also has built in tools to Acquire(Scan) and/or Import the documents.

930 Batch Individual Patient Statements has a new option you can check to have the DOS (Date of Service) displayed for each line item listed on the statement instead of the Posting Date.

03-10-2011

929 There is a new Ledger report that can be used to print a list of Ledger payments without any charge or adjustment information. From the patient screens select the top toolbar Print option, then "Ledger", then "Ledger - Payments Only".

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03-07-2011

928 A new feature "Fax View" is available from the Primary Menu. It lets you view faxes coming into your office, then import specific faxes right to the patient's documents folder, for example; pathology reports. This is typically coupled with server Fax software, such as Snappy Fax.

03-06-2011

927 EDR Visit Notes screen has several enhancements

- You can open the Prescriptions screen from either the Script Icon or by using the top Window option, then "Prescriptions".
- If you have any Message Center messages waiting in your In Box, the number of waiting messages will be automatically displayed in the upper right hand corner of the screen, in Green. This is refreshed every 30 seconds. You may click on the Green number to open the Message Center.
- The top Print option lets you print Patient Labels to a Dymo type printer.
- The top Window option allows access to the Payment Terms Window.
- On the bottom left of the screen the new "Msg Center" button will show up in yellow with the date of the last message center note for the current patient. You can click this note to view the Message Center Notes without having to use the "View All Visits" button.
- In addition to using the top Tools "Message Center" option you can press the "Ctrl" "M" keys to add a message for the current patient, or just open the Message Center.
- When you open a Visit Note if there is an associated diagram with the note, the "Tablet/Diagram" button will be highlighted in Yellow.
- When you print a Visit Note, you can select what printer you want and it will be remembered for your specific work station.

03-05-2011

926 EDR Restorative Charting has been enhanced with a Symbol Legend area that you can click on to select chart objects as well as a new Global Notes box that you can use when printing charts for non-specific patient notes.

03-03-2011

925 The EDR Patient Visit Notes screen has many new options under the top Window toolbar option. These windows let you stay on the Visit Note and access other information at the same time.

924 The EDR Documents folder now indicates any subfolders that have documents in them with a blue arrow on the folders tab.

03-01-2012

923 The EDR Patient Visit screen has been enhanced:

- It has a newer cleaner simpler look
- There is a separate magnifying glass Icon for the Visit Reasons window
- The top Window toolbar option has direct links to:
  - Lab Track Window
  - Mini Treatment Plan Window

922 The Newer Primary Menu has a top Icon labeled "Visit" that takes you directly to the EDR Patient Visit Note screen.

03-01-2011

921 The EDR Patient Visit screen has been enhanced:

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- Any allergies are automatically listed on the top right side.
- A new button "Note Pad" is in the bottom left hand side of the screen. This can be used to create any notes that aren't associated with any specific visit. If any notes exist in this "Note Pad" the button will blink.
- When selecting from the Templates list a 1 column vertical list is used instead of a multiple column list. You can use the quick alpha buttons to quickly jump to a specific type of Templates.

02-26-2011

920 The Monthly Report, "Orthodontic Payment Plans" has a new "Options" button that allows you limit or filter the report to your specific needs.

02-22-2011

919 The EDR Documents folder window has a new top toolbar option "Print All" that lets you easily view and/or print all the documents in each patient document folder, at once.

02-20-2011

918 The patient "Ortho Payment History" screen has a new option that scans the patient's ledger and fills in the payment history. This allows you to convert easier from using ledger style billing to using this payment history for billing. Just select the top Toolbar "Tools" option, then "Load Payments from Ledger".

02-12-2011

917 The patient "Ortho Contract Breakdown" screen has been improved.

- It uses the new top Toolbar Icons
- The Secondary "Payments" screen has a new Tools Option to fill in patient payments from past ledger entries. This way you can quickly convert an account from the old style Ortho Statements to the newer style option.
- When you click on the TYPE field and select B, P, or S type responsible parties several fields are filled in automatically.

916 There is a new Batch Statement print option for Orthodontic Style Statements. This option uses information from the patient's "Ortho Contract Breakdown" screens. From the Billing Menu select "Ortho Style Contract Breakdown Based".

01-30-2011

915 Quick Forms has been enhanced.

- The Menu screen is larger and you can quickly click on a letter to select a subset list of your form letters.
- Form letter ".frm" type files are automatically changed to ".rtf" files.
- Use the Top Help option along with your earphones or speakers to view Overview Video.
- You may Launch Quick Forms from the EDR Patient Visit screen.

01-25-2011

914 Walk Out Receipts will list the Quantity for charges if the Quantity used when posted is greater than 1. The description of the charge will be prefixed with the Quantity.

01-15-2011

913 If you set up a default type of Imaging software from the Options button from the Primary Menu, the Image Icon on the General screen will open that Imaging Software with a single click.

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912 If you use set up the Posting options to show how much Insurance is Estimated to pay, the Monthly - Daily Totals Report will show the Expected Insurance Payment in the far right hand column.

911 If you use set up the Posting options to show how much Insurance is Estimated to pay, the bottom of the Daily Audit Report will show the total Charges Considered and the Estimated Insurance Payments regarding those charges.

01-14-2011

910 The Estimated Charges Search report lists the Insurance Carrier Name in addition to the Patient ID and Name. You may also limit the report to a specific carrier by carrier number.

909 When you Login to EasyDent if the amount of Free Disk Space on your Main shared Disk Drive is equal to or less than 10% of the entries drives space, a warning message will be displayed telling you to have your hardware technician upgrade your hard disk.

01-11-2011

908 A Bridge for the EVASoft Imaging X-Ray system is now included in EasyDent.

01-01-2011

907 The Default when make corrections in the Time Clock has changed to the newer "Edit Time Record" option, making it easier to correct incorrect time entries.

906 When viewing the Enhancement Lists you can highlight a portion of it using your mouse, then use new Print button to print just the highlighted portion. Naturally, you can still use the Print All button to print the entire list.